

## Disclosure Obligations checklist Specialist Companies

Effective: November 2024

# DISCLOSURE OBLIGATIONS CHECKLIST - SPECIALIST COMPANIES

PRIVATE & CONFIDENTIAL - FOR TISEA INTERNAL USE ONLY

## ISSUER & SECURITY CLASSES:

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## DOCUMENT REFERENCE TABLE:

Document	Reference Number

## DISCLOSURE OBLIGATIONS

**REFERENCE NO,  
PAGE NO, PARAGRAPH/  
NON-APPLICABILITY**

For Internal  
use only  
Yes/No/NA

### 2.5 Listing document disclosure obligations for all issuers

2.5.1	The full name, registered number (where applicable), the address of the registered office of the issuer, the date and country of incorporation or other establishment of the issuer, the legislation under which the issuer was incorporated or otherwise established and the length of life of the issuer if appropriate.		
2.5.2	Where an issuer follows a code of corporate governance or equivalent in its jurisdiction of incorporation, a statement to this effect.		
2.5.3	The issuer's investor relations website address with a statement as to whether it is directly accessible, or password protected, or a statement that the issuer does not operate an investor relations website		
2.5.4	The following statements (or an appropriate equivalent statement as agreed by the Authority):		
a.	"Subject as set out below, the issuer accepts responsibility for the information contained in this Listing Document and to the best of the knowledge and belief of the issuer (which has taken all reasonable care to ensure that such is the case) the information contained in the Listing Document is in accordance with the facts and does not omit anything likely to affect the import of such information.";		
b.	"Neither the admission of the [securities] to the Official List nor the approval of the Listing Document pursuant to the listing requirements of the Authority shall constitute a warranty or representation by the Authority as to the competence of the service providers or any other party connected with the issuer, the adequacy and accuracy of information contained in the Listing Document or the suitability of the issuer for investment or for any other purpose."; and		
c.	"These [securities] are only intended to be offered to and held by Qualified Investors who are particularly knowledgeable in investment matters".		

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### 2.5 Listing document disclosure obligations for all issuers

2.5.5 The names and addresses of the issuer's current auditor, Sponsor, legal advisers, registrars, custodians, trustees and depository, in each case as appropriate.

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2.5.6 Where the listing document includes any financial information including pictures, tables or graphs, the source of these should be clearly disclosed. Where such information is reproduced from a third-party source a statement that such information has been accurately reproduced and, so far as the issuer is aware, does not omit information that would render it misleading or inaccurate.

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2.5.7 Other exchanges (if any) where admission to listing is being or will be sought and the names of the exchanges (if any) on which securities of the same class are already listed.

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2.5.8 The LEI of the issuer (if applicable) and the ISIN for each class of security for which listing is sought (if applicable).

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2.5.9 A statement as to how the proceeds of the issue has been or is intended to be used or applied.

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2.5.10 Information of any legal or arbitration proceedings against the issuer (including such proceedings which are threatened of which the issuer is aware) which may have or have had (covering at least the previous 12 months or since incorporation if the issuer has been incorporated for less than 12 months) a significant effect on the issuer and its group's financial position, or an appropriate negative statement.

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2.5.11 A statement by the directors of the issuer of any material adverse change in the financial or trading position of the issuer and its group, where applicable, since the last audited annual accounts or subsequent half-yearly reports which have been published, or since incorporation if the issuer has been incorporated for less than 12 months, or an appropriate negative statement.

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2.5.12 Details of all material interests and any potential conflicts of interest of the issuer and its directors to the transactions pursuant to which the securities are issued. Such conflicts of interest may include but are not limited to details of agreements in place between the directors or principals of the issuer or issuer group and any parties to which the directors are related or have interest in the issuer's group.

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2.5.13 Confirmation of the financial information which will be made available to the Authority when requested pursuant to Listing Rule 3.5.1.

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2.5.14 All relevant risk warnings in respect of the issuer and the securities to be listed must be given to potential investors to assess the risks associated with the issuer and the securities to be listed.

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2.5.15 The date on which dealings in the securities are expected to commence.

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2.5.16 The full name, date of appointment, business address and expertise of every director.

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### 2.5 Listing document disclosure obligations for all issuers

2.5.17 Confirmation of where the documents set out in Listing Rule 1.5 are available for inspection for a reasonable period of time (not being less than 14 days) following listing of the securities.

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2.5.18 The dates and parties to all contracts material to the securities for which listing is sought together with either:

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- a. a copy of such contract; or
- b. a summary of the relevant contents of such contract.

2.5.19 Any profit forecast that appears in the listing document, must be presented in a manner consistent with how an issuer reports or proposes to report its audited annual accounts and the principal assumptions upon which it is based shall be stated and shall:

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- a. be presented in a clear and readily understandable format for investors;
- b. be specific about the particular aspect of the forecast to which they refer and about any material uncertainty attaching to that aspect; and
- c. include the business assumptions underlying the forecasts.

2.5.20 Where estimated figures or financial projections are included in the listing document, adequate prominent risk wording must also be included stating that such figures are estimations, cannot be guaranteed and should not be relied upon.

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2.5.21 Particulars of any arrangement under which future dividends and/or interest payments are waived or agreed to be waived.

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2.5.22 The nature and amount of the issue including the number of securities which have been or will be created and/or issued [by category where applicable].

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2.5.23 The issue price or offer price of each security.

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2.5.24 The procedure for the exercise of any right of pre-emption on an issue of securities.

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2.5.25 The authorised share capital of the issuer (where applicable), the amount issued or agreed to be issued, the amount paid up, the nominal value and a description of the securities and the number of securities held in treasury.

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2.5.26 Particulars of any additional equity, debt finance and/or debt to equity conversions, if known, expected to be raised by the issuer in 6 months following listing.

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2.5.27 Particulars of any share capital of the issuer or any material subsidiary which is under option or agreed conditionally or unconditionally to be put under option, including the consideration for which the option was or will be granted and the price and duration of the option, or an appropriate negative statement.

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### 2.6 Listing document disclosure obligations for expert statements

2.6.1 The qualifications of the expert and whether that expert or any associate of that expert holds any securities in any member of the group or any associate of the group or the right to subscribe for or to nominate persons to subscribe for securities in any member of the group or associate of the group, and, if so, a full description thereof.

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2.6.2 The date on which the expert's statement was made and confirmation as to whether or not it was made by the expert for incorporation in the listing document.

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### 2.7 Inclusion in the listing document of provisions from the issuer's articles of association or equivalent document

2.7.1 Any power enabling a director to vote on a proposal, arrangement or contract in which they or their associates are materially interested.

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2.7.2 Any power enabling the directors to vote on their remuneration (including pension or other benefits).

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2.7.3 Any borrowing powers exercisable by the directors and how such borrowing powers can be varied.

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2.7.4 Any provisions for the retirement of the directors.

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2.7.5 The nomination, appointment, and removal of directors before the expiry of their period of office, (subject to the right of any such director to claim damages under any contract), including filling any casual vacancies and any director's qualification securities.

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2.7.6 Any time limit after which entitlement to dividend lapses.

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2.7.7 Arrangement for the transfer of securities and, where permitted, restriction on the free transferability of the securities including details of any fee payable in relation to transfers or other documents relating to or affecting the title to or registration of the securities.

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2.7.8 Any power to sell the securities of a holder who is untraceable, including the period and condition concerning the exercise of such power and whether any formal notice need be published.

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2.7.9 Any power to issue partly paid securities.

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### 2.8 Listing document disclosure obligations for rights attaching to the securities

- 2.8.1 Voting rights or where the securities for which the application is made are non-voting or have restricted voting rights, this should be clearly stated.
- 2.8.2 Entitlement to dividends.
- 2.8.3 Entitlement to a return of capital.
- 2.8.4 Provisions for redemptions or conversion to another class.
- 2.8.5 The creation or issue of further securities ranking in priority to, or pari passu with, the class of securities for which listing is sought.
- 2.8.6 Details of any other special rights attaching to the securities for which application is made.
- 2.8.7 Where an issuer is empowered to purchase its own securities, a summary of the basis on which such purchases are made.

### 2.9 Where the listing sought concerns securities offered by way of a rights issue

- 2.9.1 How securities not taken up will be dealt with and the time, not being less than 14 days, in which the offer may be accepted.
- 2.9.2 The pro rata entitlement, the last date on which transfers were or will be accepted for registration for participation in the issue, how the securities rank for dividend, whether the securities rank pari passu with any other listed security, the nature of the document of title and its proposed date of issue, and how fractions (if any) are to be treated.
- 2.9.3 The procedures for the transferability of subscription rights (if any).
- 2.9.4 Whether the board of directors has received information from substantial shareholders of their intention to, if any, take up securities provisionally allotted or offered to them or to be provisionally allotted to them and if so details of their intentions.
- 2.9.5 A statement estimating the total amount to be raised through the issue, the purpose of the issue and the proposed use of the proceeds of the issue, whether the issue is conditional upon shareholder approval, and whether the issue is underwritten.


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