



BROOKS MACDONALD

The Members of Brooks Macdonald International Investment Funds Limited

November 2021

Dear Member,

**Brooks Macdonald International Investment Funds Limited (the Company)
Extraordinary General Meeting – Amendment of Articles of Association**

We are writing to inform you that an extraordinary general meeting (**EGM**) is being convened for the Members to vote on a Special Resolution to approve certain amendments to the articles of association of the Company (the **Articles**).

The Meeting is to be held at **28 Esplanade, St Helier, Jersey JE2 3QA, Channel Islands** on **9th December 2021** at **9:30am**.

Where the context requires, capitalised terms used in this letter shall have the same meaning as in the Articles.

Attached to this letter is a Circular to Members which contains further details about the Special Resolution and the rationale for these changes. The Circular includes a notice of meeting and an appointment of proxy form to appoint a proxy for the meeting. The Circular is important and requires your immediate attention.

Important Instructions

Given the unprecedented restrictions on movement and travel in light of COVID-19, it may not be possible for Members to attend the EGM in person. Members may attend the Meeting by appointing a proxy in accordance with the Articles.

In order to appoint a proxy, please correctly complete the Appointment of Proxy and return the completed form in the pre-paid envelope provided, no later than **9.30am on 7th December 2021**.

To be valid please ensure your form is received no later than **9.30am on 7th December 2021**. Before sending the original form, please email a scanned copy of the completed proxy form to: BMI.Cosec@jtcgroup.com

If you have any questions about the proposal, please do not hesitate to get in touch, using the details below. Our opening hours are between 9am and 5pm Monday to Friday, excluding public holidays.

Brooks Macdonald International Fund Managers Limited.

Registered Office and principal place of business: 5 Anley Street, St Helier, Jersey, JE2 3QE

Brooks Macdonald International Fund Managers Limited is authorised by the Jersey Financial Services Commission under the Collective Investment Funds (Jersey) Law 1988.

Freephone (UK & Channel Islands Residents Only): +44 (0) 800 735 8000

Non-Free Phone / International Number: +44 (0) 1534 700 104

Fax Line: +44 (0) 1534 700 114

Email Address: BMI.Dealing@jtcgroup.com

Address: The Administrator, PO Box 12984, DUNMOW, CM6 9DQ, United Kingdom

Yours sincerely,



Richard Hughes

Director

For and on behalf of **Brooks Macdonald International Investment Funds Limited**

BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED

Circular to Members

November 2021

Contents

1. Introduction
2. Rationale for the change
3. Special Resolution
4. Effective Date
5. Notice of Meeting
6. Voting Procedure
7. Questions

Appendix I - Notice of Meeting

Appendix II - Article Amendments

Appendix III - Form of Appointment of Proxy

IMPORTANT NOTICE

This Circular is sent to you as a Member of BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED (the Company). It is important and requires your immediate attention. If you are in any doubt as to the course of action that you should take, you should contact your Solicitor, Attorney or other Professional Advisor immediately. If you have sold or otherwise transferred your Participating Shares in the Company, please send this Circular to the stockbroker, bank manager or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

STRICTLY CONFIDENTIAL – NOT TO BE DISCLOSED BEYOND INTENDED RECIPIENT

1. INTRODUCTION

Unless the context otherwise requires the words and expressions used in this Circular and its appendices shall have the same meanings as in articles of association of the Company (the **Articles**).

▪ **Background**

The Articles currently require that a printed copy of every annual profit and loss account, balance sheet, auditor's report and directors' report (the **Report**) be sent by ordinary post to the registered address of every Member. It is now proposed that the requirement for the Report to be printed and sent by post to each Member be removed in order to permit such Report to be made available to Members electronically.

In addition, the Articles currently provide that all notices or documents served by the Company on any Member either personally or by sending it through the post in a prepaid letter addressed to such Member at his address as appearing in the register of Member. It is now proposed that the requirement for such notices or documents to be personally delivered or sent by post to each Member be expanded in order to permit notices or documents to be made available to Members electronically.

▪ **Meeting of Members**

The Directors are convening a meeting of Members of the Company on 9th December 2021 at 9:30am at 28 Esplanade, St Helier, Jersey JE2 3QA (the **Meeting**) for the purposes of obtaining the votes of the Members for the Special Resolution set out in the Notice of Meeting. Given the unprecedented restrictions on movement and travel in light of COVID-19, it may not be possible for Members to attend the EGM in person. Members may attend the Meeting by appointing a proxy in accordance with the Articles.

2. RATIONALE FOR THE CHANGE

Taking into account the environmental impact of printing and posting copies of the Report to each Member, and the current market approach to share information with investors electronically, the Directors believe that it would be appropriate and prudent to remove this requirement from the Articles and permit the Report to be made available to Members by way of email.

3. SPECIAL RESOLUTION

The Special Resolution is set out in the Notice of Meeting as follows:

SPECIAL RESOLUTION	
1	<i>THAT, the variation of the Articles as set out in set out in Appendix II of the Circular be and is hereby approved for all purposes.</i>

Voting at the Meeting will be conducted by way of a poll vote. Each Member present in person or by proxy shall be entitled to one vote in respect of each Founders Share and each Participating Share held by them.

Appendix II of this Circular shows the amendment to the Articles and a marked-up version of clause 24.2 of the Articles showing the revised terms (the **Amendment**).

Each Member will be requested to provide their nominated email address in their Appointment of Proxy, failing which:

- (a) their last email address which was notified to the Company shall be assumed to be their current email address; and
- (b) if no email address has been provided by the Member to the Company, a notification and link to the website where the Report can be obtained from will be shared with such Member by ordinary post.

4. EFFECTIVE DATE

The effective date of the Special Resolution approving the Amendment shall be the date of the Meeting, subject to the passing of the Special Resolution.

5. NOTICE OF MEETING

The Notice of Meeting convening the Meeting is enclosed as Appendix I. The Meeting will be held at the registered office of the Company and a summary of the details set out in the Notice of the Meeting is below:

Date: 9th December 2021

Time: 9:30am

Location: 28 Esplanade, St Helier, Jersey JE2 3QA, Channel Islands

Deadline for the return of Appointment of Proxy: The completed Appointment of Proxy must be returned to using the enclosed pre-paid envelope, no later than **9.30am on 7th December 2021**.

Please carefully read the instructions for completing and returning your Appointment of Proxy as set out on the Appointment of Proxy form in Appendix III to this Circular.

6. VOTING PROCEDURE

Given the unprecedented restrictions on movement and travel in light of COVID-19, it may not be possible for Members to attend the EGM in person. Members may attend the Meeting by appointing a proxy in accordance with the Articles (a **Representative**). The Representative need not be a Member.

You may appoint either: (i) the Chairperson of the Meeting; or (ii) any other person of your choice who will attend the Meeting in person on your behalf, as a Representative using the Appointment of Proxy in Appendix III.

The Form of Appointment of Proxy includes a combined form of:

- (a) an Appointment of Proxy in respect of the Meeting; and
- (b) an instruction to your Representative indicating your voting instructions.

If you wish for your Representative to cast all of your votes in favour, place an "X" in the box next to the word "**FOR**", if you wish your Representative to cast all of your votes against, place an "X" in the box next to the word "**AGAINST**". If you do not wish to use all your votes or you wish to split your votes, please indicate this by writing in the appropriate box the number of votes which you wish to cast.

To be valid, please correctly complete the Appointment of Proxy and return the completed Appointment of Proxy using the enclosed pre-paid envelope, no later than **9.30am** on **7th December 2021**. Before sending the original Appointment of Proxy, please email a scanned copy of the completed Appointment of Proxy to: BMI.Cosec@jtcgroup.com

7. Questions

If you have any questions or queries in relation to the content of this Circular, please do not hesitate to contact our customer service team by email at BMI.Dealing@jtcgroup.com

ISSUED for and on behalf of **BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED**

Director

5 November 2021:

APPENDIX I - NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that a meeting of the Members of BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED (the **Company**) will be held at 28 Esplanade, St Helier, Jersey JE2 3QA, Channel Islands on **9th December 2021** at **9:30am** for the purpose of considering and, if thought fit, passing the following resolution as a Special Resolution:

Special Resolution

1

***THAT**, the variation of the Articles as set out in Appendix II of the Circular be and is hereby approved for all purposes.*

Members may attend the Meeting by appointing a proxy in accordance with the Articles (a **Representative**). The Representative need not be a Member.

For and on behalf of **BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED**

Director

5 November 2021:

Notes:

- 1 Unless the context otherwise requires and except as varied or otherwise specified herein, words and expressions used in this Notice shall have the same meanings as in the articles of association of the Company (the **Articles**).
- 2 In this Notice a reference to a Member is to the registered Member of a share in the Company.
- 3 A Member (being an individual or a corporation) entitled to attend and vote at the meeting convened by this Notice (the **Meeting**) is entitled to appoint a proxy to attend and to vote instead of the Member. In accordance with the Articles, a proxy need not be a Member.
- 4 The vote conducted at the Meeting shall be by way of a poll vote. At the Meeting, each Member present in person or by proxy shall be entitled to one vote in respect of each Founders Share and each Participating Share held by them.
- 5 In accordance with article 27.7 of the Articles, the instrument appointing a proxy shall be in writing under the hand of the appointor or their attorney duly authorised in writing, or if the appointor is a corporation, either under its common seal or under the hand of an officer or attorney so authorised.
- 6 In accordance with article 27.9 of the Articles , the instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified copy of such power or authority shall be deposited at the registered office of the Company not less than **FORTY- EIGHT HOURS** before the time appointed for holding the Meeting or adjourned meeting at which the person named in the instrument proposes to vote and in default the instrument shall not be treated as valid.
- 7 **Given the unprecedented restrictions on movement and travel in light of COVID-19 it may not be possible for Members to attend the EGM in person.**
- 8 In the case of joint holders of a share, the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the votes of the other joint holders, and for this purpose seniority shall be determined by the order in which the names stand in the register of Members in respect of the shares .
- 9 In accordance with article 26.2 of the Articles, the quorum for the Meeting shall be not less than two Members present in person or by proxy but excluding the custodian, the manager and their respective associates.
- 10 These Notes should not be taken to be an exhaustive list of the regulations applicable to the appointment of a proxy for the Meeting.

APPENDIX II – ARTICLES AMENDMENT

Article 24.2

A ~~printed~~ copy of every annual profit and loss account, balance sheet, auditor's report and directors' report shall not less than 21 days before the Company's annual general meeting be ~~delivered or sent by ordinary post to the registered address of~~ **made available to** every Member and to the auditor (**electronically or otherwise**) provided that this Article shall not require a copy of those documents to be sent to more than one of the joint holders of any share.

Article 40.1

Any notice or document may be served by the Company on any Member either **electronically**, personally or by sending it through the post in a prepaid letter addressed to such Member at his address as appearing in the register of Members. In the case of joint holders of a share, all notices shall be given to that one of the joint holders whose name stands first in the register of Members in respect of the joint holding, and notice so given shall be sufficient notice to all the joint holders.

Article 40.4

Any notice or other document to be served on any Member, if served by post, shall be deemed to have been served on the fifth day after the day when the letter containing the same is posted and in proving such service it shall be sufficient to prove that the letter containing the notice or document was properly addressed and duly posted. Such notice may be given by advertisement and a notice so given shall be published in at least one national leading daily newspaper in London and shall be deemed to have been served at noon on the day on which the advertisement appears. **Any notice or other document to be served on any Member, if served electronically, shall be deemed to have been served at the time it is sent, provided that no message is received by the sender within 24 hours of sending indicating failure to receive or send.**

Article 40.5

Any notice or document delivered or sent **electronically**, by post to or left at the registered address of any Member in pursuance of these presents shall notwithstanding that such Member be then dead or bankrupt, and whether or not the Company has notice of his death or bankruptcy, be deemed to have been duly served in respect of any share registered in the name of such Member as sole or joint holder, unless his name shall, at the time of the service of the notice or document, have been removed from the register of Members as the holder of the share, and such service shall for all purposes be deemed a sufficient service of such notice or document on all persons interested (whether jointly with or as claiming through or under him) in the share.

APPENDIX III - APPOINTMENT OF PROXY

We, as a Member, (the **Member**) _____ (**INSERT NAME**) pursuant to article 27 of the Articles, duly appoint the Chairperson of the Meeting (as defined below) **OR**:

NAME: _____ of

ADDRESS: _____

to act as our proxy (the **Representative**) at the meeting of the Members proposed to be held at 28 Esplanade, St Helier, Jersey JE2 3QA on **9th December 2021 at 9:30am** (and at any adjournment thereof or any further meetings at which the same matters are to be considered) (the **Meeting**) and confirm that the Representative is hereby authorised to vote on our behalf (i) in respect of any matters to be proposed at the Meeting pursuant to the notice of the Meeting and (ii) in respect of the resolution set out in the notice of the Meeting, which shall be taken by way of a poll vote.

The voting at the Meeting shall be conducted by a poll vote. You have one vote for each Share held. If you wish for your Representative to cast all of your votes in favour, place an **"X"** in the box next to the word **"FOR"**, if you wish your Representative to cast all of your votes against, place an **"X"** in the box next to the word **"AGAINST"**. If you do not wish to use all your votes or you wish to split your votes, please indicate this by writing in the appropriate box the number of votes which you wish to cast.

SPECIAL RESOLUTION

1. **THAT**, the variation of the Articles as set out in Appendix II of the Circular be and is hereby approved for all purposes.

FOR

AGAINST

SIGNED ON BEHALF OF THE MEMBER:

.....
(Signature or corporate seal)
As Attorney¹/Authorised Signatory

.....
(Signature or corporate seal)
As Attorney/Authorised Signatory

Date: _____

My nominated email address is: _____

IMPORTANT INSTRUCTIONS

To be valid, please correctly complete the Appointment of Proxy and return the completed Appointment of Proxy to **BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED**, 28 Esplanade, St Helier, Jersey JE2 3QA, Channel Islands (marked for the attention of the Company Secretary), no later than 9.30 a.m. on 7th December 2021. Before sending the original Appointment of Proxy, please email a scanned copy of the completed Appointment of Proxy to: BM1.cosac@itcgroup.com.

Given the unprecedented restrictions on movement and travel in light of COVID-19, it may not be possible for Members to attend the EGM in person.

¹ If signed by an Attorney, please attach a certified copy of such Power of Attorney or authority with the Appointment of Proxy Form.



BROOKS MACDONALD

<Recipient name>

<Address 1>

<Address 2>

<Address 3>

<Address 4>

<Postcode>

Date XXXX

Dear <Salutation>

Brooks Macdonald International Investment Funds Limited

[Please cast your vote to support electronic communications](#)

In December 2020 we wrote to you confirming the name of your fund had changed and that the Manager had changed from Lloyds Investment Fund Managers Limited to Brooks Macdonald International Fund Managers Limited.

We also shared details about how to register for The Investor Portal, where you can easily view your valuations and account information online. Not only does this contribute to cutting paper usage, but it is also more efficient and secure than relying on paper copies.

The directors of the Fund now propose to extend their efforts by changing the articles of association (the Articles). The Articles currently require that a printed copy of every annual Report and Accounts, and all notices or documents served by the Company, are sent by ordinary post to the registered address of every member. The change will allow these documents to be made available electronically.

The benefits of this change are:

- Reduction in the Ongoing Charges, which represent the direct costs of running a fund
- The exercise generates cost savings that benefit shareholders
- Eliminates unwanted copies and paper waste
- Supports our efforts to become more environmentally friendly
- Enables more timely receipt by shareholders
- Greater information security, particularly in jurisdictions where postal services are unreliable and postal crimes are on the rise

In summary...

- **The voting deadline is 9.30am on 7th December 2021.** Vote by completing and returning the enclosed Form of Proxy or Letter of Authority
- If you have any questions, please contact your professional adviser or our Customer Support Team on +44 (0) 1534 700 104, or Freephone (UK & CI only) +44 (0) 800 7358000, between 9am and 5pm, Monday to Friday, excluding public holidays
- We have included a leaflet with details of how you can view your holdings online via [The Investor Portal](#), and receive communications via email.

Brooks Macdonald International Fund Managers Limited.
Registered Office and principal place of business: 5 Anley Street, St Helier, Jersey, JE2 3QE
Brooks Macdonald International Fund Managers Limited is authorised by the
Jersey Financial Services Commission under the Collective Investment Funds (Jersey) Law 1988
www.brooksmacdonald.com

There will be a formal meeting held to vote on changing the Articles

An Extraordinary General Meeting (EGM) will be held for shareholders of the Brooks Macdonald International Investment Funds Limited (the "Company") at **9:30am on 9th December 2021** to vote on changing the Articles, please read the enclosed documents, which explain the proposal in detail.

How to cast your vote

To vote for or against the proposal, complete and return the enclosed Form of Proxy (non-Guernsey resident) or Letter of Authority (Guernsey Resident), in the prepaid envelope provided, to arrive by **9.30am on 7th December 2021**. The proposal can only go ahead if it is approved by the required majority vote at the Extraordinary General Meeting.

Regrettably, given the unprecedented restrictions on movement and travel in light of COVID-19, it may not be possible for Members to attend the EGM in person.

Outcome of the vote

If the proposal is approved at the meeting, we will inform you by your chosen method of communication that the Interim Report and Unaudited Financial Statements and Annual Report and Audited Financial Statements are available via our website or upon request from the manager, which will also include your statement of account for the period. In addition, any future notices or documents served by the company will be made available electronically. If the proposal is not approved printed copies will continue to be sent to you by post.

How to register for the Online Investor Portal

To benefit from access to the online service via The Investor Portal and/or receive communications via email in the future, please complete and return the enclosed leaflet.

Contacting the customer service team

If you have any questions about the proposal, please do not hesitate to get in touch, using the details below.

Freephone (UK & Channel Islands Residents Only): +44 (0) 800 735 8000

Non-Free Phone / International Number: +44 (0) 1534 700 104

Email Address: BMI.Dealing@jtcgroup.com

Address: The Administrator, PO Box 12984, DUNMOW, CM6 9DQ, United Kingdom

Yours sincerely,



Richard Hughes

Director

Brooks Macdonald International Fund Managers Limited



BROOKS MACDONALD

<Recipient name>
<Address 1>
<Address 2>
<Address 3>
<Address 4>
<Postcode>
Date XXXX

Dear <Salutation>

Brooks Macdonald International Investment Funds Limited

Please cast your vote to support electronic communications

In December 2020 we wrote to you confirming the name of your fund had changed and that the Manager had changed from Lloyds Investment Fund Managers Limited to Brooks Macdonald International Fund Managers Limited.

We also shared details about how to register for The Investor Portal, where you can easily view your valuations and account information online. Not only does this contribute to cutting paper usage, but it is also more efficient and secure than relying on paper copies.

The directors of the Fund now propose to extend their efforts by changing the articles of association (the Articles). The Articles currently require that a printed copy of every annual Report and Accounts, and all notices or documents served by the Company, are sent by ordinary post to the registered address of every member. The change will allow these documents to be made available electronically.

The benefits of this change are:

- Reduction in the Ongoing Charges, which represent the direct costs of running a fund
- The exercise generates cost savings that benefit shareholders
- Eliminates unwanted copies and paper waste
- Supports our efforts to become more environmentally friendly
- Enables more timely receipt by shareholders
- Greater information security, particularly in jurisdictions where postal services are unreliable and postal crimes are on the rise

In summary...

- **The voting deadline is 9.30am on 7th December 2021.** Vote by completing and returning the enclosed Form of Proxy or Letter of Authority.
- If you have any questions, please contact your professional adviser or our Customer Support Team on +44 (0) 1534 700 104, or Freephone (UK & CI only) +44 (0) 800 7358000, between 9am and 5pm, Monday to Friday, excluding public holidays
- If you would like to view your holdings online via [The Investor Portal](#), and/or receive communications via email, please contact the customer services team, using the details at the end of this letter.

Brooks Macdonald International Fund Managers Limited.
Registered Office and principal place of business: 5 Anley Street, St Helier, Jersey, JE2 3QE
Brooks Macdonald International Fund Managers Limited is authorised by the
Jersey Financial Services Commission under the Collective Investment Funds (Jersey) Law 1988
www.brooksmacdonald.com

There will be a formal meeting held to vote on changing the Articles

An Extraordinary General Meeting (EGM) will be held for shareholders of Brooks Macdonald International Investment Funds Limited (the "Company") at **9:30am on 9th December 2021** to vote on changing the Articles, please read the enclosed documents, which explain the proposal in detail.

How to cast your vote

To vote for or against the proposal, complete and email the attached Form of Proxy to BMI.Cosec@jtcgroup.com to arrive by **9.30am on 7th December 2021**. The proposal can only go ahead if it is approved by the required majority vote at the Extraordinary General Meeting. If you would like to receive a hard copy of the EGM Notice, please contact our customer services team using the details below.

Regrettably, given the unprecedented restrictions on movement and travel, in light of COVID-19, it may not be possible for Members to attend the EGM in person.

Outcome of the vote

If the proposal is approved at the meeting, we will inform you by your chosen method of communication that the Interim Report and Unaudited Financial Statements and Annual Report and Audited Financial Statements are available via our website or upon request from the manager, which will also include your statement of account for the period. In addition, any future notices or documents served by the company will be made available electronically. If the proposal is not approved printed copies will continue to be sent to you by post.

Electronic communications and The Investor Portal

As part of our commitment to reducing paper usage, we would like to communicate with you by email and to encourage you to access The Investor Portal, where you can easily view your valuations and account information online. The Investor Portal features include:

- Intuitive design making it **easier to browse** and **search** your portfolio on any device
- Enhanced **privacy** and **security** to keep you protected online
- A **one-stop document centre** for your valuations and account information

If you would like to benefit from access to the online service via The Investor Portal and/or receive communications via email in the future, please get in touch with the customer services team using the details in the following section. You will be asked for your email address, telephone number and account number, so please have these to hand. If you hold a joint account but would like separate logins for both account holders, please provide separate email addresses.

Contacting the customer service team

If you have any questions about the proposal, please do not hesitate to get in touch, using the details below.

Freephone (UK & Channel Islands Residents Only): +44 (0) 800 735 8000

Non-Free Phone / International Number: +44 (0) 1534 700 104

Email Address: BMI.Dealing@jtcgroup.com

Address: The Administrator, PO Box 12984, DUNMOW, CM6 9DQ, United Kingdom

Yours sincerely,



Richard Hughes
Director
Brooks Macdonald International Fund Managers Limited

LETTER OF AUTHORITY

FOR USE AT THE EXTRAORDINARY GENERAL MEETING OF HOLDERS OF PARTICIPATING REDEEMABLE PREFERENCE SHARES OF

**BROOKS MACDONALD INTERNATIONAL INVESTMENT FUNDS LIMITED
(the "Company")**

TO BE HELD ON 9TH DECEMBER 2021 AT 9:30AM AND AT ANY ADJOURNMENT THEREOF

The Secretary
Brooks Macdonald International Nominees (Guernsey) Limited
28 Esplanade
St Helier
Jersey
JE2 3QA

Dear Sirs,

I / We.....

of.....

Account Number.....

Being beneficial owner/owners of participating redeemable preference shares ("Participating Shares") of the Company, I/we hereby authorise Brooks Macdonald International Nominees (Guernsey) Limited to attend, represent and vote (including a poll) for me/us (including on a resolution for an adjournment of the Meeting) on my/our behalf at the Extraordinary General Meeting of the holders of Participating Shares of the Company to be held at 28 Esplanade, St Helier, Jersey JE2 3QA on **9th December 2021 at 9:30am** and any adjournment thereof. I/We have indicated by inserting X in the appropriate space the manner in which Brooks Macdonald International Nominees (Guernsey) Limited is to vote. If no specific direction as to voting is given on the table below, then I/we authorise you to vote or abstain at your discretion.

SPECIAL RESOLUTION		FOR	AGAINST
1	THAT , the variation of the Articles as set out in Appendix II of the Circular be and is hereby approved for all purposes..		

My nominated email address is:.....

As witness my / our hand(s) this..... day of.....2021

.....
(Signature)
As Attorney¹/Authorised Signatory

.....
(Signature)
As Attorney/Authorised Signatory

Date: _____

Note: To be valid, this Letter of Authority must be received by Brooks Macdonald International Nominees (Guernsey) Limited no later than 48 hours before the time of the Meeting.

¹ If signed by an Attorney, please attach a certified copy of such Power of Attorney or authority with the Appointment of Proxy Form.



BROOKS MACDONALD

Keeping in touch

We are making efforts to more effectively use limited natural resources and reduce our environmental impact.

As part of our commitment to reducing paper usage, we would like to communicate with you by email and to introduce you to The Investor Portal, where you can easily view your valuations and account information online. Not only does this contribute to cutting paper usage, but it is also more efficient and secure than relying on paper copies.

The Investor Portal features include:



Intuitive design making it **easier to browse** and **search** your portfolio on any device



Enhanced **privacy** and **security** to keep you protected online



A **one-stop document centre** for your valuations and account information

If you hold a joint account but would like separate logins for both shareholders, please provide separate email addresses using one of the two options on the reverse.

If you would like us to communicate with you via email, and/or take advantage of The Investor Portal, there are two easy ways to send us your details.

- Send an email with your details to **BMI.Dealing@jtcgroup.com**, or
- **Return your completed form** below via the pre-paid envelope.

If you opt in to The Investor Portal you will be asked to provide your telephone number for authentication purposes. You will receive an email to your nominated address with your username. Your password will then be sent separately via post, along with details on how to log on.

Please fill in the below form and email or post back to us using the pre-paid envelope enclosed.

First Shareholder

First Shareholder name:

Email address:

Telephone (required for authentication purposes):

Account number:

Secondary Shareholder (optional)

Secondary Shareholder name:

Email address:

Telephone (required for authentication purposes):

Account number:

- Tick here if, in future, you would like to receive communications, such as your valuation statements, tax vouchers, contract notes and Report & Accounts via email*
- Tick here to opt in to The Investor Portal

Your marketing preferences

I consent to Brooks Macdonald International Fund Managers Limited to contacting me in the following ways about investment products, services and promotional offers that may be of interest.

Please tick here: By post By phone By email

I consent to other entities within the Brooks Macdonald group contacting me, in the following ways about investment products, services and promotional offers that may be of interest.

Please tick here: By post By phone By email

You can withdraw your consent at any time by letting us know by post, phone or email. We'll continue to use your chosen method of communication for all other types of interactions with you.

Signed

Date:

Signed

Date:

Brooks Macdonald and JTC take your privacy seriously and will only use information (including personal data) about you to provide you with information, products and services that you request, and in accordance with our respective privacy policies. Our privacy notice can be found at www.brooksmacdonald.com/site-services/privacy-and-cookies.

*Brooks Macdonald and JTC will process the data you provide in this form (i.e. your name and contact details). It may be necessary for us to process additional data about you if we go on to provide further information, products or services to you. We will not share your information for marketing purposes with companies outside of Brooks Macdonald Group and JTC Group.

For additional details about how we will process your information please see our privacy notice at www.brooksmacdonald.com/site-services/privacy-and-cookies.

This document is issued by Brooks Macdonald International Fund Managers Limited. Registered Office and principal place of business: 5 Anley Street, St Helier, Jersey, JE23QE. Brooks Macdonald International Fund Managers Limited is authorised by the Jersey Financial Services Commission under the Collective Investment Funds (Jersey) Law 1988.